**Cullman City Parks and Recreation
Bid Specifications**

3/13/17

ATTN: Sean LynchFax: 312-655-9001

**Subject: HD Security Camera System 17-006**

1. The Cullman City Parks and Recreation will receive bids to provide HD Security Camera System to Cullman Wellness and Aquatic Center. Bids will be opened in the Civic Center, Aquatic Center, and Online at March 23, 2017 12:00PM
2. Bids are to be submitted to the following address:

 **Cullman City Parks and Recreation**

 **ATTN: Trenton Scott
 HD Security Camera System 17-006**

 **PO Box 788**

 **Cullman, Alabama 35056**

1. The bid must be placed in a sealed envelope and clearly marked “**HD Security Camera System 17-006**.”
2. The Cullman City Park Board reserves the right to reject any/or all bids or any part thereof. It is not the policy of the Cullman City Park Board to accept bids based solely on price. Quality, conformity with specifications, promptness in delivery, previous service and experience are also considered.
3. The Cullman City Park Board reserves the right to withdraw bids prior to purchase of any item.
4. Questions concerning this bid are to be directed to Trenton Scott, tscott@cullmanrecreation.org

Sincerely,

Trenton Scott

Computer Technician

HD Security Camera System

**17-006**

1. **General:**  The camera system should provide sufficient camera coverage of the facility with at least 98 cameras. Cameras are required to be 2MP or higher with NVR and DVRs that have the ability to keep footage for 30 days. Any new wiring must be run above the ceiling or inside of the walls unless specific approval is given. Any NVRs or networked cameras must be run independent of the current network inside of the Cullman Wellness and Aquatic Center due to bandwidth issues. The camera system should also be capable of remote monitoring. Vendors should meet minimum specifications on the HD security camera system listed and will be given credit for exceeding the specifications.
2. **Vendor Qualifications:** To qualify to submit a bid, vendors must have over $5,000,000 in annual sales and must not rely on 3rd party warranty except where the vendor is acting on behalf of the manufacturer that provides their own warranty service. Vendors must have been conducting business selling security camera systems for at least 10 years.
3. **Administrative Procedures:**
	1. Bids should be sent to the following address:

**Cullman City Parks and Recreation**

**ATTN: Trenton Scott**

**HD Security Camera System 17-006**

**PO Box 788**

**Cullman, Alabama 35056**

* 1. Bids must be placed in a sealed envelope and the envelope must be clearly marked “HD Security Camera System 17-006.” **Bids will not be accepted via email or fax and will not be accepted after the listed opening date and time**.
	2. The Park Board reserves the right to reject any and all bids. Bids will be awarded on multiple criteria such as quality, service, promptness of delivery, previous service and not on price alone. On the attached response sheet vendors are invited to offer additional information on the product they are offering that should be considered other than price. This could include components that exceed RFP specifications, exceptional warranty or support services offerings, etc.
	3. No bid price shall include Federal or State taxes.
	4. All bid prices will include costs associated with shipping and handling, etc.
	5. Cullman City Parks and Recreation will not reimburse any cost incurred by vendors in developing or submitting bids.
	6. Vendors must fully explain the warranty as to what items are not covered by the warranty and the procedure for replacement of defective units.
	7. Questions should be directed to Trenton Scott, tscott@cullmanrecreation.org.
1. **Minimum Bid Requirements:**

**98 Cameras with 1080P or higher quality**

**30 Day storage time on NVRs and DVRs**

**Must run all cabling above the ceiling or in wall**

**Must use a separate network for cameras**

**Cameras must be remote accessible for monitoring**

1. **Exceeding Minimum Proposal Requirements:** Vendors who exceed minimum bid requirements will be given consideration for doing so. Items that may enhance a vendor’s position would be fast completion time, higher quality cameras, and additional storage for NVRs/DVRs to allow more than 30 days.
2. **Failure to Meet Minimum Bid Requirements:** Because of unique variations in some vendor product lines, failure to meet minimum bid requirements will not automatically eliminate a bidder from consideration. Failure to meet any minimum requirements should be explained on the response page.

HD Security Camera System

**17-006**

**Vendor Response:**

I/We have read and understand and agree to all requirements and specifications for Cullman City Parks and Recreation 17-006 except as noted below. I/We understand that failure to provide a “No Bid” response may result in disqualification from all future bids offered by this school system.

Name of vendor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Printed name of person submitting bid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of person submitting bid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Variation from stated minimum bid specifications are as follows:

References- (Name of organization, person to contact, phone, email)